LILLY GROVE SPECIAL UTILITY DISTRICT  
An EEO Employer  
7435 FM 1638  
Nacogdoches, TX 75964  
Phone – 936-569-9292 Fax 936-569-9781  
Website [www.lillygrovesud.com](http://www.lillygrovesud.com) E-Mail [lgwater@gmail.com](mailto:lgwater@gmail.com)

Office Hours – Tuesdays, Wednesdays and Thursdays 9 am – 5 pm (closed for lunch 1pm – 2 pm)

BOARD OF DIRECTORS MEETING  
Minutes  
November 2024 Meeting  
  
A regular meeting of the Board of Directors of the above District was held November 12, 2024 at 6:00 at the district office

Daniel Reid presiding

Directors Present: Heather Hawkins, Daniel Reid, Kelly Showman, David Anderson  
Directors Absent: Joe Martin, Susan Anthony, Steven Bartlett

Meeting called to order and certified open 6:00 pm: Daniel Reid

Visitors: none

Approve regular agenda items

1. Minutes from the last meeting were read and a motion to approve was made by:
2. Kelly Showman
3. David Anderson

Operator systems Report: Boyd Dueboay

1. Discussed the leaks, breaks or other problems for the month (10/1/24 Leak on an 8 in main on CR 821. Pipe had an 8 ft crack that blew out under the road on CR 821. Had the whole system down until we could fix the leak the next morning. 10/3/24 repaired a service line leak on FM 343 in the Nat area. 10/8/24 Repaired a leak on a service line on FM 343 in the Lilly Grove area at David Millers meter. 10/20/24 Leak on a 2in main in Dogwood Forrest. 10/29/24 Installed a new meter on CR 811. 10/31/24 Started using sodium phosphate at the martin plant to help with the iron issue).
2. Discussed water loss
3. Discuss new hire (Charles Berryhill) and the possibility of hiring a third field technician. Possibly train Zach slowly to be Boyds backup in office. Nichol to look at the budget for Dec. meeting for potential to hire a third.
4. Meter install discussion for Shelby Berg. She has purchased the property next door to her with the rights to have a meter installed but would like to rescind her rights to the meter being installed there and would like to have it installed at the new property that they purchased on 816. Boyd will contact her to work out the details.

Business Manager Report: Nichol Daniel  
 a. Reported sales for the month, Cash on hand, profit and loss statement.  
 b. Reviewed adjustments report

Old Business:

1. Generator discussion for Martin Plant. Quotes for replacing the generator came in from: Mall energy $71,232 (Longview TX) 12-14 week delivery. Ludco electric $72,960- freight not included (Nacogdoches, TX) 35-45 week delivery. PK Power systems $68,839 (Longview, TX) 3-4 week delivery. Current 2014 Generac 150 kw generator at Martin plant will be moved to the Tyler Plant by Ludco. They will disconnect and remove the old generator, install new concrete slab, provide new circuit board and rewire the matin generator to convert from 480 to 240 volt. Loan

will be secured for $100,000 from Cadence Bank by Nichol. The loan will be signed for by the Board President (Steven Bartlett) and the Board Secretary (Susan Anthony).

b. 8-inch valve installation on CR 811 as part of the capital project will begin Dec. 3, 2024 (weather permitting)

Motion to approve purchase of generator from PK Power, rehab/move Martin generator to Tyler and to secure $100,000 loan from Cadence Bank-Motion passed with no objections

1. Kelly Showman
2. David Anderson

New Business:  
 a. Deep East Texas notified us of an electric rate increase 5.6% effective 1-1-25

1. Discuss CBTX bank acct closing. Decision made to keep account open.
2. New website mockup from Rural Water Impact. Cost is $532 yearly and $349 for one time setup. There are other local water companies using them currently.
3. Zach had a 3 month evaluation/raise given based on merit. Evaluations are to be done at 3 months after hiring and the annual mark.
4. Nichol will pull info on past Christmas bonuses for the board to discuss in the December meeting.
5. Nichol requested mileage reimbursement for trips to town in her personal vehicle at state rate of .67/mile. Going forward she will reimburse herself at the first of the month for previous month.

Motion to start new website with Rural water impact- Motion passed- no objections

1. Daniel Reid
2. Kelly Showman

Motion to adjourn 7:41pm

1. Daniel Reid
2. Kelly Showman

The next regular meeting will be December 10, 2024 at 6 o’clock at the office.

There being no further business, the meeting was adjourned. Respectfully submitted.

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Susan Anthony- Secretary

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Steve Bartlett—Chairman

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Nichol Daniel – Office Manager