

LILLY GROVE SPECIAL UTILITY DISTRICT

7435 FM 1638 Nacogdoches, TX 75964

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Business Office Hours – Tuesdays, Wednesdays and Thursdays 9 am – 5 pm (closed for lunch 1pm – 2 pm)

BOARD OF DIRECTORS MEETING MINUTES

June 2025 Meeting

A regular meeting of the Board of Directors of the above District was held June 10, 2025 at 6:00pm at the district office

Steve Bartlett presiding

Directors Present: Steve Bartlett, Susan Anthony, Kelly Showman, Mark Scott, Daniel Reid

Directors Absent: Heather Hawkins, Geoffrey Sanders

Meeting called to order and certified open 6:15 pm: Steve Bartlett

Meeting minutes taken by: Susan Anthony

Recognize Visitors: none

Approve regular agenda items, Nichol will make addendum to the minutes to change the wording of vacation time to hours instead of days.

a. Minutes from the last meeting were read and a motion to approve was made by:

1. Mark Scott
2. Kelly Showman

Operator systems Report: Zach Mobley

- a. Discussed the leaks, breaks or other problems for the month-----19 METER CHANGEOUTS FOR MONTH, AT READING TIME WE HAVE **350** BADGER METERS IN GROUND NOW (295 MOBILE 55 CELLULAR), 5/1/25 10 INCH LEAK ON FM 343 MAIN LINE, 5/2/25 10 INCH COMPLETE LEAK REPAIR ON FM 343, 5/5/25 8 INCH LEAK REPAIR ON 5440 FM 1638, 5/8/25 TYLER PLANT ROAD LEAK, 10 INCH- 15 tons of gravel was purchased to fill in the road going to the plant, 5/19/25-5/21/25 Zach in class (water utility safety, class here in Nac)
- b. Discussed **water loss** 42.69%. Water loss is high. We will continue to swap out old and not working meters to help improve revenue/reduce water loss. We are actively searching for leaks on the system and particularly on the Nat side of the system where water pumped is much higher than water sold. We have a goal of installing more isolation valves when we have the revenue to do so. We have approximately 160 miles of pipes in the system.
- c. Old excavator will be listed for sale by TTJ. They will advertise the equipment for sale.
- d. We are awaiting an update from Scott at Pk Power systems about the rehab of the Generac generator that was taken from the Martin Plant and will be installed at the Tyler plant location.
- e. Village Nac is working with Everett Griffith, Jr. & Associates engineering firm. They have formally requested a 3 or 4 inch master meter to service the Village Nac facility at 1188 CR 823 Nacogdoches, TX 75964. Steve has contacted the engineer and sent them a letter stating that the request made is not feasible with our current infrastructure and a quote of what the related system improvements would cost.
- f. The new excavator was delivered on 6/5/25

Business Manager Report: Nichol Daniel

- a. Reported sales for the month, Cash on hand, profit and loss statement.
- b. Reviewed adjustments report

Old Business:

- a. none

New Business:

- a. Review and possibly take action on a proposal from KSA Engineers to study water system improvements for Nat

area. We received an update from our engineer. The engineer from KSA did not apply for grants on our behalf in Spring of 2025 as we requested. We need a backup source of water for Nat in case of emergency so we need to know what our options are so we can decide how to move forward. Steve has contacted Danny from KSA to do a small study for the feasibility of several alternatives for serving Nat.

No Executive session needed

Motion to adjourn @ 8:10pm

1. Mark Scott
2. Kelly Showman

The next regular meeting will be July 8, 2025 at 6:00 pm at the office.

There being no further business, the meeting was adjourned. Respectfully submitted.

Susan Anthony- Secretary

Steve Bartlett—Chairman

Nichol Daniel – Office Manager