

LILLY GROVE SPECIAL UTILITY DISTRICT
An EEO Employer
7435 FM 1638
Nacogdoches, TX 75964
Phone – 936-569-9292 Fax 936-569-9781
Website www.lillygrovesud.com E-Mail lgwater@gmail.com

Office Hours – Tuesdays, Wednesdays and Thursdays 9 am – 5 pm (closed for lunch 1pm – 2 pm)

BOARD OF DIRECTORS MEETING
Minutes
February 2025 Meeting

A regular meeting of the Board of Directors of the above District was held February 11, 2025 at 6:00 at the district office

Susan Anthony presiding

Directors Present: Heather Hawkins, Geoffrey Sanders, Susan Anthony, Kelly Showman, Mark Scott

Directors Absent: Steve Bartlett, Daniel Reid

Meeting called to order and certified open 6:00 pm: Susan Anthony

Meeting minutes taken by: Susan Anthony

Visitors: NONE

Approve regular agenda items

- a. Minutes from the last meeting were read and a motion to approve was made by:
 1. Heather Hawkins
 2. Geoffrey Sanders

Operator systems Report: Boyd Dueboay

- a. Discussed the leaks, breaks or other problems for the month (1/2/25 repaired a leak on a 2" main on CR 8201, 1/8/25 repaired a leak on a 4" main on FM 1638).
- b. Discussed water loss 15.07%
- c. Began backwashing 5 days a week in Jan, phone calls for dirty water have lessened
- d. Boyd will gather bids for purchasing a new excavator and present them to the board in March

Business Manager Report: Nichol Daniel

- a. Reported sales for the month, Cash on hand, profit and loss statement.
- b. Reviewed adjustments report
- c. Accurate meter advised that some water companies charge \$1.00 per month to their customers for cellular endpoints. Forwarding the 1.00 charge from badger to the customer.
- d. Axley & Rode will be scheduled for March to do the 2024 audit

Old Business:

- a. Martin generator in Longview, awaiting better weather to schedule delivery, need ground dry for heavy equip
- b. Budget-Nichol to fill in numbers so we can talk about approving budget in a special meeting
- c. Discuss employee handbook revision at a later meeting

New Business:

- a. Discussed possible water rate revision, will seek a special meeting for further discussion

Executive session needed to discuss personnel

Motion to adjourn

1. Kelly Showman
2. Geoffrey Sanders

The next regular meeting will be March 4, 2025 at 5:30 pm at the office.

There being no further business, the meeting was adjourned. Respectfully submitted.

Susan Anthony- Secretary

Steve Bartlett—Chairman

Nichol Daniel – Office Manager